

Great Train Expo, A Division of Train Expo Inc

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* LAYOUT/WORKSHOP APPLICATION *

E-Mail vs Snail Mail

In an effort to reduce costs and improve communication, many of the correspondences you receive from us are switching from Paper and US Mail to E-Mail. This allows us to send you information more timely. If you have an e-mail address and are not sure if I have it, please send me a quick e-mail message with it so I can add it to my files. You can rest easy knowing I will not sell or allow others access to this information. It is simply for confirmations, show info, scheduling updates and general Great train Expo news.

About the Great Train Expo

The Great Train Expo was founded in 2005 and has grown to be the largest traveling model train show in the country with about 40 shows each year! Our shows serve all markets in the United States except the far northeast.

One of our main goals is to promote the hobby of model railroading that we all love and enjoy so much. One of the best ways to do this is to show people unfamiliar with the hobby, kids and adults alike, the wonderful things the hobby has to offer. Operating train layouts in various sizes and scales along with informative “how to” workshops are critical parts of the show as they do this better than anything.

We hope you will be part of the show and help us to promote the wonderful hobby of model railroading!



Bill Grove

2010 Show Schedule

January 02 & 03, 2010	Anaheim, CA – Anaheim Convention Center	Indianapolis, IN – Indiana State Fairgrounds
January 09 & 10, 2010	Sacramento, CA – Cal Expo	Louisville, KY – Kentucky Int. Convention Center
January 16 & 17, 2010	Colorado Springs, CO – Phil Long Expo Center	
January 23 & 24, 2010	Arlington, TX – Arlington Convention Center	
January 30 & 31, 2010	Reno, NV – Reno-Sparks Livestock Events Center	Council Bluffs, IA – Mid America Center
February 06 & 07, 2010	Salt Lake City, UT – South Towne Expo Center	Saint Charles, MO – St. Charles Convention Ctr.
February 13 & 14, 2010		Columbus, OH – Ohio Expo Center
February 20 & 21, 2010		
February 27 & 28, 2010	Daly City, CA – Cow Palace	Kansas City, MO – American Royal Complex
March 06 & 07, 2010	Tulsa, OK – Tulsa Convention Center	Norcross, GA – North Atlanta Trade Center
March 13 & 14, 2010	Tucson, AZ – Pima County Fairgrounds	
March 20 & 21, 2010	Portland, OR – Portland Metropolitan Expo Center	Dayton, OH – Hara Arena Complex
March 27 & 28, 2010	Wichita, KS – Century II	Winston-Salem, NC – Dixie Classic Fairgrounds
April 10 & 11, 2010		Nashville, TN – Nashville Municipal Auditorium
April 17 & 18, 2010		Knoxville, TN – Knoxville Expo Center

Help Support Model Railroading!

The Great Train Expo is dedicated to promoting the hobby of model railroading, but we need YOUR help! We're looking for clubs and individuals to bring the following attractions to our shows:

- Operating Model Layouts
- Static Displays
- Riding Trains
- Workshops & Demonstrations
- Other Model Railroading Related Displays & Attractions

Honorariums

To help offset the cost of travel and transporting your items to the show, we offer an honorarium, which is essentially a "donation" to your club. Honorariums are based on the size of your layout, but we do consider special requests. Here is how they breakdown:

<u>Square Footage</u>	<u>Honorarium Paid</u>
>100 ft	\$50.00
101-499 ft	\$100.00
500+ ft	\$150.00

We get a **lot** of requests from groups that are interested in bringing their layouts to the show, and as much as we'd like to, we're not always able to accommodate everyone. Priority is given to those layouts that do not require an honorarium, then to those only asking for the standard, and finally those that require more than the standard amount.

Workshops & Demonstrations

Are you great at an aspect of model railroading? Share your gift with others at one of our shows! We pay \$25 for workshops to help offset the cost of materials (if any). You can offer any topic you'd like as long as it's related to model railroading. In the past, topics have included scenery, weathering, wiring, module construction and DCC. We would love to have any topic you would be interested in presenting.

Public Show Hours

The show is open to the public from 10:00 AM – 4:00 PM, both Saturday and Sunday

Setup Policies/Procedures

The setup hours are Friday from Noon – 7:00 PM, and on Saturday from 7:00 AM – 10:00 AM. Most locations will allow dealers to drive their vehicles/trailers into the facility to unload, however it is not possible to drive-in at every location. Drive-in access will be restricted as pathways become obstructed with layouts and other vehicles. We prefer that all exhibitors unload their vehicles and immediately remove their vehicle(s) from the hall before unpacking. This speeds up the process for everyone.

Exhibitor Terms & Conditions

Standard Honorarium

Workshop presenters will be paid a \$25.00 standard honorarium for the weekend

Display layouts will be paid a standard honorarium based on square footage and will be as follows:

\$50.00	Less than 100 ft of actual layout
\$100.00	101 to 499 ft of actual layout
\$150.00	500 or more ft of actual layout

You may request a non-standard honorarium. Please be aware we will give **first preference** to those who do not require an honorarium, then **second preference** to those who request the standard honorarium and **lastly** the non-standard honorarium requests.

Acceptance Process

A letter indicating the status of this contract will be sent after the contract is received. The letter will state whether the contract has been accepted, declined, or is on-hold (pending) while we complete the show floor plan. If placed in a "pending" status, you will receive an accepted or declined notice of this contact at least 21 days before the show. This agreement constitutes an agreement between parties and cannot be orally modified. Modifications can only be made by written agreement.

Additional Terms & Conditions

The term "EXHIBITOR" applies to clubs, dealers, organizations or individuals(s) presenting exhibits, displays or demonstrations related to trains and train-related hobbies. The EXHIBITOR hereby agrees to the following regulations, which are listed in the dealer EXHIBITOR contract and to any amendments, which may be established in consideration for the space provided by Great Train Expo and Train Expo, Inc. EXHIBITOR agrees to keep his/her display operational to the public, to not remove any items from his/her display for the purpose of packing during the public show hours. Violation of this rule will lead to exclusion from future shows and may result in a claim for damages to the appearance of the show. EXHIBITOR releases Train Expo, Inc from all claims arising from EXHIBITORS show occupancy, including but not limited to loss, theft, damage, destruction or injury to EXHIBITOR'S business or EXHIBITOR personnel. EXHIBITOR releases Train Expo, Inc from all claims arising out of Train Expo, Inc's failure to provide space, removal of exhibit, or failure to hold the show. EXHIBITOR understands Great Train Expo and Train Expo, Inc assume no responsibility for any EXHIBITOR property or for safety at the show. EXHIBITOR agrees to hold harmless Great Train Expo and Train Expo, Inc, its exhibition centers, and contractors for any and all actions that may occur involving the show. EXHIBITOR agrees to indemnify Great Train Expo and Train Expo, Inc for any liability that may be caused by or related to their participation. This includes but is not limited to any liability caused by people EXHIBITOR provides EXHIBITOR badges to, people EXHIBITOR invites to the show, and any liability that may be caused by the EXHIBITOR'S actions. Train Expo, Inc retains the right to reject, eject or prohibit any product or exhibit in whole or in part or to reject, or eject an EXHIBITOR or his/her representative(s) with or without giving cause. If cause is not given, Train Expo, Inc's liability shall not exceed the return to the EXHIBITOR the amount of the license fee unearned at the time of ejection. EXHIBITOR agrees to collect and remit sales and use tax in accordance with governmental regulations. EXHIBITOR acknowledges that Train Expo, Inc furnishes the name of each EXHIBITOR to the state or governmental unit(s) as legally required. Any controversy or claim arising out of or relating to this license, or the breach thereof, shall be settled by arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the Arbitrator(s) may be entered in any court having jurisdiction thereof. It is agreed that such arbitration would occur in our offices in Oswego, Illinois.

**** This is a legally-binding agreement ****

It's understood that each party intends to be legally bound by it

Club/Trade Name:			
Last Name:		First Name:	
Address:			
City:		State:	Zip Code:
Phone:		E-Mail:	

Please check (v) which show(s) you'd like to participate at:

	Show Date(s)	Show Location
<input type="checkbox"/>	11/07-08/2009	Denver, CO
<input type="checkbox"/>	11/14-15/2009	Portland, OR
<input type="checkbox"/>	11/21-22/2009	Norcross, GA
<input type="checkbox"/>	11/28-29/2009	Collinsville, IL
<input type="checkbox"/>	11/28-29/2009	Pleasanton, CA
<input type="checkbox"/>	12/05-06/2009	Ontario, CA
<input type="checkbox"/>	12/12-13/2009	Novi, MI
<input type="checkbox"/>	12/12-13/2009	Del Mar, CA
<input type="checkbox"/>	01/02-03/2010	Indianapolis, IN
<input type="checkbox"/>	01/02-03/2010	Anaheim, CA
<input type="checkbox"/>	01/09-10/2010	Louisville, KY
<input type="checkbox"/>	01/09-10/2010	Sacramento, CA
<input type="checkbox"/>	01/16-17/2010	Colorado Springs, CO
<input type="checkbox"/>	01/23-24/2010	Arlington, TX
<input type="checkbox"/>	01/30-31/2010	Council Bluffs, IA

	Show Date(s)	Show Location
<input type="checkbox"/>	01/30-31/2010	Reno, NV
<input type="checkbox"/>	02/06-07/2010	Saint Charles, MO
<input type="checkbox"/>	02/06-07/2010	Salt Lake City, UT
<input type="checkbox"/>	02/13-14/2010	Columbus, OH
<input type="checkbox"/>	02/27-28/2010	Kansas City, MO
<input type="checkbox"/>	02/27-28/2010	Daly City, CA
<input type="checkbox"/>	03/06-07/2010	Norcross, GA
<input type="checkbox"/>	03/06-07/2010	Tulsa, OK
<input type="checkbox"/>	03/13-14/2010	Tucson, AZ
<input type="checkbox"/>	03/20-21/2010	Dayton, OH
<input type="checkbox"/>	03/20-21/2010	Portland, OR
<input type="checkbox"/>	03/27-28/2010	Winston-Salem, NC
<input type="checkbox"/>	03/27-28/2010	Wichita, KS
<input type="checkbox"/>	04/10-11/2010	Nashville, TN
<input type="checkbox"/>	04/17-18/2010	Knoxville, TN

Please check (v) which of the following you'd like to offer at the show(s) and fill in the appropriate information in each section

<input type="checkbox"/>	Preferred Dimensions <i>Enter the preferred dimensions you would like to display at the show</i>	Dimensions	Length ↔	Width ↕

<input type="checkbox"/>	Alternate Dimensions <i>Rarely, but occasionally, we may need to reduce the size to fit, or we may have extra space available. If you are flexible in size, please list the min/max dimensions of your display</i>	Min/Max Dimensions	Min Length ↔	Min Width ↕	Max Length ↔	Max Width ↕				
		Gauge/Scale:	<input type="checkbox"/> G	<input type="checkbox"/> HO	<input type="checkbox"/> N	<input type="checkbox"/> O	<input type="checkbox"/> S	<input type="checkbox"/> Z	<input type="checkbox"/> LEGO	<input type="checkbox"/> Other Display

<input type="checkbox"/>	Workshop/Demonstration	Title(s) or Subject(s):	
		Preferred Time(s):	

<input type="checkbox"/>	Club/Organization Tables	Merchandise Being Sold:	<input type="checkbox"/> No	<input type="checkbox"/> Yes, Club Merchandise <u>ONLY</u> (Complete Box Below)
		Sales Tax # or Tax Exempt #:		

Total # of Tables (8' x 30") Required:		Electricity Required:	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Total # of Exhibitor Badges Required (For People Actively Working Layout):				

Does your club require an *HONORARIUM* to participate?		<input type="checkbox"/> No	<input type="checkbox"/> YES
<i>See the terms & conditions page for information about how our HONORARIUM system works</i>		<i>Complete Next Line</i>	
If YES, is the STANDARD okay?	<input type="checkbox"/> Yes	<input type="checkbox"/> NO →	If standard NOT okay, what amount do you require? \$

I certify that I have read the terms and conditions & agree to abide by those conditions

CLUB REPRESENTATIVE'S SIGNATURE

DATE